

ACADEMIC PROGRAMME VALIDATION AND APPROVAL PROCESS AT UGMACERAK

All academic programs offered by UGMACERAK undergo a rigorous validation and approval process by both the main campus and RAK DOK. The validation process takes place in two stages:

1. **Programme Approval Process (PDR)**- This stage involves the initial validation of a programme for UGMACERAK.
2. **Periodic Review and Re-approval (PRR)**- This ensure that programmes remain aligned with updates made by the main campus.

Initial Programme Validation Process

For first-time validation, UGMACERAK submits a proposal to the main campus. This proposal adheres to RAK DOK policies regarding programme requirements and regional benefits for the UAE, supported by market research data.

The main campus verifies the proposal against its **Programme Approval Criteria**. During this process, a **Proposal Development Record (PDR)** is created—a virtual folder containing all evidence related to programme design, development, and approval. Key participants in the process have access to submit relevant documentation.

The **PDR folder** serves as the formal record of programme approval, containing all final programme documents. Meetings are scheduled throughout the approval process and attended by representatives from both the main campus and UGMACERAK.

Stakeholder Consultations

To ensure the programme meets students' needs and market demands, UGMACERAK conducts:

- **Student Consultations** - Meetings with existing and prospective students, with findings documented in a **Student Consultation Form**.
- **Employer/Consultant Consultations** - Meetings with industry employers and consultants, with reports submitted to the main campus.

Alignment with RAK DOK Policies

As per **RAK DOK Policies**, academic programs must adhere to the same academic standards, quality benchmarks, and content as the main campus. UGMACERAK submits all programme documents to ensure alignment. The main campus validates all PDR documents, followed by a **final validation meeting**.

Once the programme is approved, the **Chair signs off** on the approval.

Final Approval by RAK DOK

After main campus approval, programme details are submitted for **RAK DOK approval**. A programme can only be offered to students after receiving approval from RAK DOK.

Programme Approval Documentation and Guidance for MSC Ai programme can be found via the following link Moodle page link: - <https://moodle.greetermanchester.ac.uk/course/view.php?id=33958>

Review history

<i>Last Updated:</i>	<i>November 2025</i>
<i>Reviewed on</i>	<i>November 2025</i>
<i>Next review Date</i>	<i>September 2026</i>