

HEALTH & SAFETY POLICY FOR STUDENTS, STAFF & VISITORS (AY25-26)

1. Introduction

The University of Greater Manchester, Academic Centre - Ras Al Khaimah (UGMACERAK) is committed to providing a safe and healthy environment for all students, staff, and visitors. This policy outlines our commitment to health and safety and provides guidelines for ensuring a safe campus. This policy applies to all individuals within the university premises and extends to activities conducted off-campus under university jurisdiction.

2. Policy Statement

UGMACERAK recognizes its responsibility to:

- Comply with all relevant health and safety regulations in the UAE.
- Provide a safe learning and working environment for students and staff.
- Identify and mitigate potential hazards to prevent accidents and injuries.
- Promote a culture of safety awareness and responsibility.
- Ensure the availability of necessary resources for health and safety compliance.
- Conduct ongoing safety assessments to maintain high safety standards.
- Provide adequate emergency preparedness measures.

3. Responsibilities

3.1 Management Responsibilities

- Ensure implementation of health and safety policies and procedures.
- Conduct regular risk assessments and safety inspections.
- Provide necessary safety training and resources.
- Respond promptly to health and safety concerns.
- Establish an emergency response plan and designate safety officers.
- Maintain compliance with all local and international health and safety standards.

3.2 Staff Responsibilities

- Follow health and safety guidelines and procedures.
- Report hazards, accidents, or unsafe conditions to management.
- Participate in safety training programs.
- Promote a safe environment for students and colleagues.
- Supervise students to ensure adherence to safety measures.
- Assist in emergency situations and drills.

3.3 Student Responsibilities

- Adhere to health and safety rules while on campus.
- Report any safety concerns to university staff.
- Use university facilities and equipment responsibly.
- Participate in emergency drills and safety briefings.



- Maintain awareness of safety procedures and emergency contacts.
- Avoid behaviors that could compromise safety.

4. Risk Assessment & Hazard Management

- Regular assessments of classrooms, labs, offices, and common areas.
- Implementation of appropriate measures to control and minimize risks.
- Availability of fire extinguishers, first aid kits, and emergency exits.
- Proper maintenance of electrical equipment and infrastructure.
- Prevention strategies for slips, trips, and falls.
- Monitoring of hazardous substances and ensuring safe handling procedures.

5. Fire Safety & Emergency Procedures

- Clearly marked fire exits and evacuation routes.
- Regular fire drills and emergency response training.
- Designated emergency assembly points.
- Trained fire marshals and first aid responders.
- Installation and maintenance of fire detection and suppression systems.
- Communication protocols for emergencies, including alarm systems.

6. First Aid & Medical Assistance

- Availability of first aid kits at designated locations.
- Trained first aid personnel on-site.
- Clear procedures for medical emergencies.
- Coordination with local emergency services for serious incidents.
- Establishment of a medical room or designated first aid station.
- Awareness programs on health risks and first aid measures.

7. Infectious Disease Control

- Adherence to government health guidelines.
- Provision of hand sanitizers and hygiene facilities.
- Encouragement of face masks and social distancing when necessary.
- Isolation protocols for suspected cases.
- Enhanced cleaning and disinfection procedures.
- Monitoring and responding to emerging health threats.

8. Reporting & Monitoring

- A reporting system for health and safety incidents.
- Regular audits to ensure compliance with health and safety standards.
- Continuous improvement through feedback and policy updates.
- A confidential system for reporting safety violations and concerns.
- Annual safety performance reviews and risk analysis.

9. Enforcement & Disciplinary Actions

- Non-compliance with health and safety policies may result in disciplinary actions.
- Staff and students must cooperate with safety inspections and investigations.
- Serious violations may lead to suspension or termination.

- Implementation of corrective actions to address safety infractions.
- Consequences for repeated or deliberate safety breaches.

10. Review & Updates

- This policy will be reviewed annually and updated as necessary to ensure its effectiveness and compliance with regulatory requirements.
- Feedback from staff, students, and safety professionals will be incorporated.
- Changes in health and safety regulations will be promptly reflected.

For further information or to report a safety concern, please contact the Health & Safety Officer at UGMACERAK.

Review history

<i>Last Updated:</i>	<i>November 2025</i>
<i>Reviewed on</i>	<i>November 2025</i>
<i>Next review Date</i>	<i>September 2026</i>