



STUDENT OF DETERMINATION (SOD) POLICY, SUPPORT PROCEDURE & ILSP TEMPLATE

1. STUDENT OF DETERMINATION (SOD) POLICY

This section outlines the University's commitment to equality, inclusion, and the provision of reasonable adjustments to ensure 'Student of Determination' can access education without disadvantage. The University adopts both anticipatory and individual approaches to support, ensuring inclusive curriculum design alongside tailored interventions.

2. Student of Determination Support Procedure (Workflow)

Step 1: Disclosure - Students disclose the 'Special Needs' during application, enrolment, or at any stage of study.

Step 2: Initial Assessment - Student support Services reviews the disclosure and requests supporting evidence.

Step 3: Consultation - A 'Special Needs' Counselor meets with the student to understand the impact on learning.

Step 4: Support Planning - An Individual Learning Support Plan (ILSP) is developed outlining required adjustments.

Step 5: Approval and Consent - The student reviews and approves the ILSP and consents to sharing.

Step 6: Implementation - Academic and support staff implement agreed adjustments.

Step 7: Monitoring - Ongoing review of effectiveness with the student.

Step 8: Review - Adjustments updated as required or escalated if issues arise.



3. Individual Learning Support Plan (Template)

Student Name: _____

Student ID: _____

Programme: _____

Declared 'Special Needs': _____

Impact on Studies: _____

Recommended Adjustments: _____

Assessment Arrangements: _____

Support Services Involved: _____

Review Date: _____

Student Consent: _____

Counselor Name: _____

Review history

<i>Last Updated:</i>	<i>March 2026</i>
<i>Reviewed on</i>	<i>March 2026</i>
<i>Next review Date</i>	<i>March 2027</i>