

TRANSPORTATION SAFETY POLICY FOR BUS STUDENTS (AY25-26)

1. Purpose

The purpose of this policy is to ensure the safe, efficient, and responsible transportation of students using UGMACERAK bus services. This policy outlines the safety measures, responsibilities, and code of conduct for all passengers.

2. General Safety Guidelines

- The transportation service will comply with all local traffic laws and safety regulations.
- Buses will be maintained regularly to ensure roadworthiness.
- Drivers will be licensed, experienced, and trained in safe driving practices.
- The institution will conduct periodic safety drills and awareness programs for students.

3. Student Responsibilities

- Students must arrive at the designated pick-up point on time to avoid delays.
- Seat belts (if available) must be worn at all times while the bus is in motion.
- Students must remain seated and avoid standing or moving around while the bus is moving.
- Loud noises, disruptive behavior, and distractions to the driver are strictly prohibited.
- No littering, vandalism, or damage to the bus or its equipment. Any damage caused will be charged to the responsible student.

4. Code of Conduct & Disciplinary Actions

- Any misconduct, including bullying, harassment, or reckless behavior, will lead to disciplinary action.
- Repeated violations of safety rules may result in suspension or termination of transport privileges without a refund.
- The institution reserves the right to review and enforce additional safety rules as needed.

5. Pick-Up & Drop-Off Safety

- Students must use only the assigned pick-up and drop-off locations.
- The bus will not wait for late arrivals beyond a reasonable grace period of 3 minutes.
- Students must wait in a safe location away from traffic while waiting for the bus.
- When disembarking, students must check for oncoming traffic before crossing any roads.

6. Emergency Procedures

- In case of an accident or breakdown, students must remain calm and follow the driver's instructions.
- Emergency exits must only be used in case of a real emergency.
- The transport service provider will have a protocol in place to contact emergency services if needed.

7. Reporting Concerns

- Students are encouraged to report any safety concerns or violations to the transport coordinator.
- Complaints regarding driver behavior, bus conditions, or route concerns should be formally submitted to the administration.

**For direct queries, please contact the Transport Coordinator Mr. Nithin Nazimuddin-
+971 56 971 1835**

Review history

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